



**Executive Cabinet Minutes**  
**Monday, December 9, 2024. 9:00 AM**  
**Alumni Room**

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**Members:**

- |   |  |
|---|--|
| <input type="checkbox"/> Dr. Zahi Atallah                   | <input type="checkbox"/> Megan Kasner    |
| <input type="checkbox"/> Maren Furuseth (Non-Voting Member) | <input type="checkbox"/> Travis Kitchens |
| <input type="checkbox"/> Hunter Berg                        | <input type="checkbox"/> Brittny Mayo    |
| <input type="checkbox"/> Harrison Lucas                     | <input type="checkbox"/> John Mercer     |
| <input type="checkbox"/> Alex Herman                        | <input type="checkbox"/> Keith Olson     |
| <input type="checkbox"/> Dr. Bernell Hirning                | <input type="checkbox"/> Deb Halvorson   |
| <input type="checkbox"/> Jenae Hunter (Non-Voting Member)   |  |

**Action Item**

- 1) Minutes approval for October 28<sup>th</sup>
- 2) Agenda additions and approval
  - a. John motion to approve the agenda as is. Keith second.
    1. Committee approved

**Running Agenda**

- 1) Enrollment/Recruitment (Megan)
  - a. Megan reviewed enrollment report.
    - i. Full Time Enrolled: 449 (compared to this time last year 382)
    - ii. FTE: 601 (447)
    - iii. Headcount: 808 (538)
- 2) Capital Project
  - a. Hunter updated the cabinet on the Turf project.
  - b. Dr. Hirning updated the board on the Medical Building.
- 3) Personnel/Job Posting Updates
  - a. Harrison provided a document to show what jobs are open. (attached)

**Agenda**

1. MN Promise
  - a. Projecting a \$211m shortage in the coming year
2. McKenzie County Commission Meeting
  - a. Positive reception and interaction throughout the meeting; expressed interest in possibly supporting Healthcare building.
3. OMB/Armstrong Meeting
  - a. Reviewed asks for Legislature & Governor's budget
4. Dec. 16 Press Conference
  - a. Dickinson & Mayville

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5. Doug Darling Retirement
  6. Policy 500 Section
    - a. 512.06 Student Driver and Use of State Fleet
      - i. Tabled from last meeting, currently with Carol for review. (tabled)
    - b. 520.06 Title IX
      - i. Tabled from last meeting – reviewing in Title IX committee. (tabled)
  7. Policy 600 Section
    - a. 605.12 Academic Freedom and Tenure (Tabled)
      - i. Tabled until SBHE completes policy guidelines.
    - b. 605.22 Standing Committee (Tabled)
      - i. Tabled until SBHE completes policy guidelines.
    - c. 605.32 Nonrenewal, Termination or Dismissal (Tabled)
      - i. Tabled until SBHE completes policy guidelines.
    - d. 612.02 Faculty Grievance
      - i. Tabled until SBHE completes policy guidelines.
    - e. 618.1 Tobacco Free Campus (Ready)
  8. Policy 700 section
    - a. 701.16 Leave Without Pay
      - i. Tabled working on verbiage change
    - b. 703.11 Early Retirement
      - i. Tabled for Harrison to look at early retirement contracts
  9. Policy 800 Section
    - a. 802.74 Identity Theft Prevention
      - i. Tabled, waiting on recommendations from John
    - b. 806.24 Staff and Faculty Recruitment Expenses
      - i. Tabled, until after Administrative Council meets to discuss policy
  10. Policy 900 Section
    - a. 902.114 Fire and Tornado Coverage
    - b. 906.01 Emergency Preparedness and Management
    - c. 907.01 Building Plaques
    - d. 908.01 Financing Through Revenue Bonds
    - e. 918.01 Alcoholic Beverages

### **Department updates**

\*First 2025 meeting- suggested on 1/13